

Agency Name: [Collin County](#) **Grant/App:** [2877102](#) **Start Date:** [10/01/2016](#) **End Date:** [09/30/2018](#)

Project Title: [Sheriff's Office Crime Victim Advocate](#)
Status: [Application Pending Submission](#)

Profile Information

Applicant Agency Name: [Collin County](#)
Project Title: [Sheriff's Office Crime Victim Advocate](#)
Division or Unit to Administer the Project: [Collin County Sheriff's Office](#)
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City/State/Zip: [McKinney Texas 75071-8318](#)
Start Date: [10/01/2016](#)
End Date: [09/30/2018](#)

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Headquarter County: [Collin](#)
Counties within Project's Impact Area: [Collin](#)

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Grant Vendor Information

Organization Type: [County](#)
Organization Option: [applying to provide direct services to victims only](#)
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): [17560008736000](#)
Data Universal Numbering System (DUNS): [074873449](#)

Narrative Information

Introduction

Information related to this program is in the CJD funding announcements for the General Victims Assistance Direct Services Program.

Section 1: Program-Specific Questions

A. Focus Areas

Indicate the percentage (%) of your project that benefits:

Victim Services – any nonprofit, nongovernmental organization that assists victims.

0

Law Enforcement – any public agency charged with policing functions.

100

Prosecution – any public agency charged with direct responsibility for prosecuting criminal offenders.

0

Court – any civil or criminal court system.

0

Other – any initiative that indirectly affects victims (e.g., developing protocols and procedures).

0

B. Culturally Competent Victim Restoration

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers. Provide information in this section regarding how your organization is culturally competent when providing services to victims.

The Collin County Sheriff's Office is committed to providing for the unique needs of each individual citizen. It is our goal to respond respectfully and effectively to people of all cultures, languages, classes, races, ethnic backgrounds, religions, gender, and other diversity factors in a manner that recognizes, affirms, and values the worth of individuals, families, and communities and protects and preserves the dignity of each. We acknowledge that variation exists among individuals and cultures, and that these variations may influence service needs. We endeavor to remain knowledgeable about the ever-changing demographics and the diverse populations that are moving into Collin County as our population has nearly doubled since 2000. As such, all officers are required to attend cultural diversity training. Additionally, the current Victim Advocate participates in on-going continuing education for victim advocacy which frequently includes cultural competency. Our program continues to build formal and informal community partnerships, creating and strengthening our relationships with local organizations and resources that serve a variety of diverse populations. These relationships further our understanding of how client backgrounds affect perceptions of victimization, protection, and support. Based on her experience and education, our Victim Advocate builds a rapport with each client to recognize and understand how the victim's past history and background impacts their emotional and mental needs.

C. Culturally Specific and Underserved Populations

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.
- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the Public Health Service Act (42 U.S.C. 300u-6(g)).
- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country.

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a YES response in the section below.)

☐ Yes

☒ No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.
N/A

D. Victim Referral Process

Describe how victims are referred to your agency.

Victims are frequently identified by calls for service, usually through 911. Additionally, we serve victims who walk in or are referred by community organizations or resources such as Child Protective Services, hospitals, and medical personnel, among others.

E. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

2

- 1) If three (3) years or fewer, provide a brief explanation of your sustainment plan, if it will be sustained; [if not to be sustained enter 'N/A']:
Following the two-grant period funding cycle, we will not seek continuation funding. The Crime Victim Assistance program will, foreseeably, be continued through the regular budgetary process, in which the organization will assume the costs. The program should continue to retain crime victims through the criminal justice process and enhance our ability to prosecute family violence cases. As the program continues beyond the grant funding, we not only expect to see this retention rate and investigatory capability remain, we hope to expand into child abuse and counseling. The success of the current project should illustrate the inherent public value associated with a crime victim advocacy program and, therefore, justification for the organization in assuming the costs associated with maintaining the program upon severance of grant funding.
- 2) If more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible:
N/A

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Services to Victims of Crime

Applicant agrees to provide services to victims of crime which include: responding to the emotional and physical needs of crime victims; assisting victims in stabilizing their lives after victimization; assisting victims to understand and participate in the criminal justice system; and providing victims with safety and security.

B. Effective Services

Applicant must demonstrate a record of providing effective services to crime victims. If the applicant cannot yet demonstrate a record of providing effective services, the applicant must demonstrate that at least 25 percent of its financial support comes from non-federal sources.

C. Volunteers

Applicant agrees to use volunteers to support either the project or agency-wide services, unless CJD determines that a compelling reason exists to waive this requirement.

D. Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

E. Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

F. Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

G. Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and

disability of victims served, within the timeframe established by CJD. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

H. Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

I. No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

J. Confidentiality

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law.

K. Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

L. Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 96 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

M. Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

N. Nondisclosure of Confidential or Private Information

Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary will be taken to protect the privacy and safety of the persons affected by the release of information.

O. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the three previous years.

P. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2010 through 2014.

Q. Immigration and Customs Enforcement Requests

If the applicant organization is a sheriff's department or the project is providing direct resources to or is being implemented by a sheriff's department, the following certification applies:

I certify that the applicant sheriff's department (department) participates fully, and will continue throughout the grant period to participate fully, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (DHS) to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I further certify that the department has no policy, procedure, or agreement that limits or restricts the department's full participation in all aspects of the programs and procedures utilized by

DHS to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I agree that failure to comply with this certification will result in CJD terminating the grant and the department shall return all funds received to CJD. Additionally, I agree that the department will remain ineligible for future CJD funding until it can provide satisfactory evidence that the jurisdiction has been in compliance with this requirement for a period of at least one year.

R. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

[Cynthia Jacobson](#)

Enter the Address for the Civil Rights Liaison:

[2300 Bloomdale Road, Suite 4117 McKinney, TX 75071](#)

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

[\(972\) 548-4606](#)

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD Funding [Announcement](#) and CJD [Comprehensive Certification and Assurances](#) to be eligible for this program.

☒ **I certify to all of the above requirements.**

Project Narrative

Project Abstract

Unfortunately for crime victims, the trauma of the crime itself may be only the beginning. Many victims suffer a tremendous amount of physical, financial, and psychological trauma, especially for victims of serious, repeated, or long-term crimes. Additionally, in the chaos during and immediately after the event, the criminal justice system can be terrifying. Assistance from law enforcement can make a significant difference for victims.

The Collin County Sheriff's Office Victim Assistance Program seeks to help crime victims achieve restoration of full physical, mental, and emotional health while holding offenders accountable. Our Victim Advocate provides on-scene crisis intervention and advocacy, short-term counseling, safety plan development, Crime Victims' Compensation claims assistance, and referrals to emergency and social service agencies while also providing victims with reassurance, emotional support, guidance for resolving problems, and case status and progress information.

There is no universal solution to meeting the needs of the victims of crime. However, according to research, when Advocates offer coordinated, early, victim-focused interventions, victims are more likely to participate in court-proceedings, access community-based programs, and report decreases in distress, PTSD symptoms, depression, and fear. A strong advocacy program in Collin County helps ensure that victims have the strength and support they need to rebuild their lives.

Problem Statement

The moment a violent crime happens the victim's life is forever changed. They are no longer the exact same person they were prior to the crime. The victimization doesn't stop when the actual crime is over, with crime victims suffering a tremendous amount of physical and psychological trauma, especially for victims of serious, repeated, or long-term crimes. For victims, the trauma of the crime itself is only the beginning of what can often be a lifelong struggle. Victims of crime can find their world in chaos for years to come and feel firsthand the crime's impact on their physical, financial, and psychological wellbeing.

Unfortunately, in the chaos which envelopes a crime victim during and immediately after the event, the criminal justice system can seem quite daunting and frightening. Lacking knowledge of the criminal justice system, victims often retreat to the background and their voices go unheard during investigation, prosecution, and sentencing. While our core mission is to pursue justice for criminal acts, which includes justice for the victims and witnesses of crime, how we treat those individuals has a huge impact on their confidence in the criminal justice system and their ability to heal and recover from crime. If a victim feels they are receiving inadequate or delayed services from the criminal justice system, they are less likely to participate in the process of prosecution, creating a higher level of victim attrition and reducing the rate of offender accountability. A victim's cooperation, assistance, and safety are not only essential to the effective detection, investigation, and prosecution of crimes, but also to their ability to recover from the crime.

A law enforcement agency is a natural entry point for victims to seek advocacy and assistance after they have been victimized. Whenever a crime is committed, law enforcement is usually the first to arrive on the scene and interact with victims. This puts our office in a unique position to assist victims immediately after the crime and encourage and facilitate victim participation in the criminal justice system. The initial response to a victim will have a long-lasting impact on that individual's view of the justice system and has also been shown to be a key factor in whether or not a victim ultimately accesses needed services and assistance, such as crisis intervention, counseling, financial compensation, information, and referrals to community programs.

Barriers, such as lack of knowledge and/or ability to access available resources, can pose significant obstacles for victims to overcome in their recovery efforts. The Sheriff's Office investigates crimes in the unincorporated, rural parts of Collin County, which are greatly underserved areas with limited resources and almost non-existent social service providers. In many instances, until a criminal case is filed (which can take days to months), a Victim Advocate attached to the investigating law enforcement office may be the only direct link to services and assistance a victim has. Traumatized victims may have difficulty coping and become more isolated as time passes, making it difficult for a victim to communicate with criminal justice professionals, co-workers, friends, and even family. The Victim Advocate is there to assist the victim through these difficult times and help the victim recover from a traumatic act of crime.

Until FY 2013, the Collin County Sheriff's Office (CCSO) did not provide victim advocacy. However, after receiving a cooperative grant, the City of Frisco hired a Victim Advocate who expended 20 hours weekly providing direct services for victims of crimes, primarily family violence, investigated by CCSO. During the three-year grant project, CCSO collected and analyzed data regarding the benefits of victim assistance and sought grant funding to expand the program's capacity by employing a full-time Advocate. CCSO received an OOG grant award and hired a full-time Victim Advocate within the past two months which should allow us to provide services for victims for additional case types including child abuse, sexual assault, dating/acquaintance violence, and homicide, in addition to the existing family violence cases, and help us address gaps in services for the County's most underserved and rural population. We are seeking two additional years of funding to acquire the data necessary to justify a permanent position.

Crime victimization can impact an individual's ability to perform across a variety of roles, including those related to parenting, intimate relationships, and occupational and social functioning. The problems faced by victims of crime are varied and numerous, and each victim's experience may differ greatly from another who suffered the same crime. We believe, that regardless of their situation, no victim should ever feel like they are facing these challenges alone.

Supporting Data

Collin County's population increased 80% since 2000, from 491,772 to 885,241 persons. Correspondingly, crime has risen. Family violence cases in unincorporated Collin County increased 16.8% from 2013 (n=262) to 2015 (n=306); there has been a 37.8% increase since 2009 (n=222). Additionally, the Collin County Sheriff's Office has investigated 18 murders since 2004; 88.9% (n=16) were considered family violence, with 8 occurring from 2011 to 2014.

In an effort to support victims of crime in Collin County and reduce victim attrition for family violence cases in the justice process, the Collin County Sheriff's Office, in cooperation with the City of Frisco, obtained a three year grant (beginning in FY 2013) to share a Crime Victim Advocate, each jurisdiction receiving advocacy support 20 hours weekly. In 2012, prior to the Victim Advocate starting, 17% (n=47) of family violence offenses resulted in an "exceptional" clearance. An "exceptional" case clearance is when the identity and location of the offender is known and there is enough information to support an arrest; however, the offender cannot be taken into custody because circumstances outside the control of law enforcement prohibit the agency from arresting, charging, and prosecuting the offender. In many cases, this is caused by the victim's refusal to cooperate with the prosecution after the offender has been identified. However, after the Victim Advocate was hired, the "exceptional" rate was lowered to less than 4% in 2013 (n=9) and 2014 (n=12) and less than 2% in 2015 (n=6), as more victims continued to work with law enforcement.

While working part-time, the Advocate provided 867 services for 285 clients in 2013 and 1,230 services to 326 clients in 2015 – an increase of 39.7% in services performed. Unfortunately, 36 (11%) family violence victims were unable to be served by the Victim Advocate. Additionally, as the position was constrained to 20 hours, the Coordinator primarily focused on family violence cases and was unable to provide services for many victims of other cases such as child abuse, sexual assault, homicide, robbery, and stalking. For instance, while the Collin County Sheriff's Office conducted 1,821 child abuse investigations for twelve jurisdictions throughout the county in 2015, most of these victims were not provided services by the Victim Advocate shared with the City of Frisco. Working only part-time for Collin County, the Advocate was unable to handle any additional CCSO victims. As such, CCSO proposed and was awarded an OOG grant for a full-time Advocate who was hired less than 2 months ago.

1. “Collin County QuickFacts.” State and County QuickFacts. US Census Bureau, 02 Dec 2015. [Accessed Jan 07, 2016]. <http://quickfacts.census.gov/qfd/states/48/48085.html>.
2. Collin County Sheriff’s Office Reports, 2009 – 2015.
3. Frisco Police Department Crime Victim Advocate Service Activity Summaries, 2013 – 2015.

Project Approach & Activities

Assistance from law enforcement makes a significant difference for victims. The CCSO Victim Assistance Program seeks to help crime victims in achieving restoration of full physical, mental, and emotional health by providing for the unique needs of each individual citizen. The Advocate serves as a contact person for the victim and provides assistance and support services directly to victims of crime. Victims are primarily identified through offense reports taken by CCSO employees. In some cases, such as homicide, aggravated assault or robbery with serious bodily injury, fatal collisions, child deaths, suicides, sexual assault, and/or hostage/barricade incidents, the Advocate may be requested to the scene to provide immediate assistance.

Following identification, each victim receives program information through mail, email, or in person. In addition to generic information, the Advocate also provides more individualized information, advocacy, and/or referrals based on the specific situation. For example, family violence victims may receive immediate crisis counseling, transportation, referrals or information regarding local sheltering options, safety planning and Crime Victims’ Compensation assistance, and protective order information. While for sexual assault victims, the Advocate may provide immediate crisis counseling, coordination and communication with hospital personnel, and referrals or information regarding the local rape crisis center and other non-profit and counseling options available.

As well as providing services such as on-scene crisis intervention and advocacy, short-term counseling, safety plan development, Crime Victims’ Compensation claims assistance, and referrals to emergency and social service agencies for additional support, the Advocate also provides victims with reassurance, emotional support, guidance for resolving problems, and case status and progress information. Additionally, as research has shown that participating in the criminal justice process can aid victims in rebuilding their lives, the Advocate will, on behalf of victims, act as a liaison between the victims and a variety of justice system departments and personnel; advocate for victims’ needs and wishes within the system; recognize the impact crime has had on victims and support the important role victims play in criminal justice processes; work to ensure victims are treated fairly and respectfully; and seek to remove all potential barriers (physical, psychological, cultural, etc.) to services.

Each case is unique, and each victim’s response may vary greatly - even from another who suffered the same crime. Therefore, victims are assisted for as long as they require services. In some cases, interaction with the Advocate is concluded over a short time period; while, in more serious cases, prolonged interaction and assistance may be required. If a case is turned over to the District Attorney’s Office for prosecution, the victim will often be transferred to their Victim Assistance Program for continued services.

As the CCSO and the Advocate cannot be the sole providers of necessary services, the program continues to build formal and informal community partnerships, creating and strengthening our relationships with local organizations and resources that serve crime victims’ needs. We currently work with the Children’s Advocacy Center of Collin County, Hope’s Door (women’s shelter and comprehensive intervention and prevention services for domestic violence), The Turning Point Rape Crisis Center of Collin County, Family Place, and LifePath Systems, as well as other non-profit, medical, and social service organizations. Through countywide collaborative efforts, such as the Collin County Social Services Association and the Collin County Council on Family Violence, we build strong networks, identify gaps in services, provide training, and minimize duplicative efforts. Additionally, Advocates in the District Attorney’s Office, the local Rape Crisis Center, Children Advocacy Center, police departments, and social services agencies work together to help victims through their trauma.

Capacity & Capabilities

As a full service law enforcement agency, the Collin County Sheriff’s Office and its staff are trained to work with the victims of crime. Our officers are first on-scene and are frequently the first interactions for victims with the criminal justice system, making our role in initializing victim services critical. Our department has developed relationships with community organizations and service providers including the Collin County Council on Family Violence, Junior League of Collin County, Turning Point Rape Crisis Center of Collin County, Hope’s Door, and the Children’s Advocacy Center of Collin County. We have been providing direct victim advocacy services, utilizing an educated and experienced Crime Victim Advocate, since FY 2013.

Angela Thomas has been professionally employed as a Crime Victim Advocate for four years. Prior to becoming employed with the Collin County Sheriff's Office, she worked for the Frisco Police Department and the City of Murphy Police Department. During her tenure with these agencies, Ms. Thomas gained considerable experience by providing crime victim advocacy, crisis counseling, crime victim compensation assistance, protective order assistance, court accompaniment, legal/justice centered advocacy, medical accompaniment and advocacy, and community resource and referral assistance. Ms. Thomas has also been employed as a Child and Family Interventionist and Child Abuse Interventionist, where she worked by serving female felony offenders and their endangered / at-risk children in a residential, long term drug, alcohol, and family intervention focused therapeutic community, and residential therapeutic direct care for at-risk, endangered children ages 0-12, respectively. Prior to fulfilling her goal of becoming a full-time advocate for victims of crime, Ms. Thomas served in numerous volunteer capacities ranging from tutoring at risk children, disaster response, to community outreach initiatives. Ms. Thomas' academic achievements include a B.S. in Psychology from Oklahoma State University, post-graduate certificate in Legal Studies from the University of Tulsa, and a post-graduate certificate in Victim Advocacy from Oklahoma State University.

Performance Management

Goal: Provide victim advocacy services that ensure the rights of crime victims, preserve privacy, reduce trauma, promote safety, facilitate recovery, and encourage participation in the criminal justice process.

Objectives:

1. Ensure minimum of 95% of victims seeking assistance are served.
2. Demonstrate maximum "exceptional" clearance rate of 5% for family violence offenses.

Measures:

1. Provide victim assistance services to 700 victims / survivors.
2. Provide 200 persons with CVC information and assistance.
3. Provide crisis counseling for 80 victims / survivors.
4. Provide safety planning services for 100 persons.

Data Management

The Advocate records a summary of pertinent victim assistance data in an Excel spreadsheet maintained on Collin County's secure network. Monthly data points collected include the number of victims/survivors who request services and the number actually served each month, types of services provided (crisis counseling, CVC information/assistance, safety planning, etc.), number of cases assigned by offense type. Additionally, the Sheriff's Office collects and maintains data for the number and dispositions of family violence cases, as well as numbers of child abuse, homicide, sexual assault, robbery, and other offense types investigated.

Target Group

Any victim / survivor of serious or violent crime reported to and/or investigated by the Collin County Sheriff's Office and their families.

Evidence-Based Practices

The Collin County Sheriff's Office recognizes the importance in incorporating current theory, best practice, and evidence-based service delivery. As such, the Victim Advocate annually attends training to improve and maintain an updated knowledge base regarding effective skills and evidence-based practices (EBP). The program maintains a flexible approach to victim services and is willing to adapt practices to improve services and outreach.

The Advocate has primarily worked with family violence victims over the past three years, with 217 (93.1%) of the 291 cases the Advocate was assigned in 2015 being family violence cases. As such, a large part of the CCSO Victim Assistance Program utilizes the Advocacy Interventions for Women Who Experience Intimate Partner Violence EBP at the National Institute of Justice CrimeSolutions.gov website. Advocacy interventions aim to empower women who have experienced intimate partner violence and link them to helpful services in the community. This practice is rated "Effective" for reducing domestic/intimate partner violence. According to research, women who receive services through advocacy interventions experience significantly less physical abuse, compared with women in control groups, at 12- to 24-month follow-up periods.

Additionally, the CCSO has implemented a Lethality Assessment Program (LAP), a standardized, evidence-based series of eleven questions, to identify victims of domestic violence who are at the highest risk of being seriously injured or killed by their intimate partners, and immediately connect them to the local domestic violence services. The LAP makes use of a research-based screening tool and accompanying referral protocol to enable law enforcement and domestic violence

programs to work hand-in-hand to actively engage high-risk victims who otherwise may not seek the support of domestic violence intervention services.

1. Ramsay, J., Y. Carter, L Davidson, et. al. Advocacy interventions to reduce or eliminate violence and promote the physical and psychosocial well-being of women who experience intimate partner abuse. Cochrane Database Syst Rev 2009;5 (CD005043).
2. Lethality Assessment Program for First Responders. Bowie, MD: Maryland Network Against Domestic Violence, 2009.

Project Activities Information

Type of Crime Victim

Select the type(s) of crime victim this project targets and provide the percentage of time dedicated to serving each category of crime victim. You may select more than one type; however, the sum of the percentages may not exceed 100%.

Sexual Assault Percentage (%):

15%

Domestic Abuse Percentage (%):

60%

Child Abuse Percentage (%):

10%

Survivors of Homicide Percentage (%):

1%

Assault Percentage (%):

5%

Dating/Acquaintance Violence Percentage (%):

9%

DUI / DWI Crashes Percentage (%):

0%

Adults Molested as Children Percentage (%):

0%

Elder Abuse Percentage (%):

0%

Robbery Percentage (%):

0%

Stalking Percentage (%):

0%

Human Trafficking Percentage (%):

0%

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	100.00	The Crime Victim Assistance program will assist victims of crime and their family members with the goal of lessening the short and long-term trauma experienced as a direct result of their victimization. Victims are provided services including on-scene advocacy, Crime Victims' Rights and Compensation information, CVC claim assistance, reassurance, emotional support, guidance for resolving problems, case status information, safety planning, and referrals to emergency and social service agencies to provide additional support. Additionally, the Victim Advocate will, on behalf of victims, act as a liaison between victims and a variety of justice system departments and personnel; advocate for victims' needs and wishes within the system; recognize the impact crime has had on victims and support the important role victims play in criminal justice processes; work to ensure victims are treated fairly and respectfully and provide services that lessen the impact of the crime and restore victims' losses; and seek to remove all potential barriers (physical, psychological, cultural, etc.) to services.

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute ([PPRI](#)).

OUTPUT MEASURE	TARGET LEVEL
Number of victims seeking services who were not served.	0
Number of victims / survivors seeking services who were served.	700

Number of survivors assisted with crime victim compensation applications.	200
Number of survivors receiving crisis counseling.	80
Number of survivors receiving information and / or referral (in person / by phone).	700

Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

☐ Yes
☒ No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

[N/A](#)

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

☐ Yes
☐ No
☒ N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

☐ Yes
☒ No
☐ N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

[10/01/2013](#)

Enter the End Date [mm/dd/yyyy]:

[09/30/2014](#)

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

[\\$2,731,297](#)

Enter the amount (\$) of State Grant Funds:

[\\$2,260,270](#)

Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

☒ Yes

☐ No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

[03/27/2015](#)

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the [Certification Form](#) and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Cynthia Jacobson, 2300 Bloomdale Rd, McKinney TX 75071

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

☐ Type I Entity

☐ Type II Entity

☒ Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

☒ I Certify

☐ Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements. Enter the debarment justification:

N/A

Section 9: FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient

answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

☐ Yes

☒ No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

☒ Yes

☐ No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND	GPI	TOTAL	UNIT /%
Personnel	Accountant	Program Accountant/Auditor (employee initials AJ). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Budget item is 5% of current annual salary of \$58,256 plus \$20,550 benefits. 2 year grant period.	\$0.00	\$7,880.00	\$0.00	\$0.00	\$7,880.00	5
Personnel	Advocate	Full-time Victim Advocate (employee initials AT). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, guidance for solving problems, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$44,919 plus benefits of \$18,081. 2 year grant period.	\$126,000.00	\$0.00	\$0.00	\$0.00	\$126,000.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	Travel and training for the Victim Advocate. Position requires continuous training on legislative updates/changes, changes in laws, supreme court decisions, victimology and best practices for working with victims of violent crimes. To obtain this necessary training/knowledge, the Advocate will attend in-state training and/or conferences per Collin County's travel policy and per diem rates. Annual conferences to include Dallas Crimes Against Women Conference, Dallas Crimes Against Children Conference, Collin County Council on Family Violence Conference, OAG Crime Victim Services Conference, TDCAA Victim Assistance Coordinator Seminar, and TCFV Statewide Conference. Per diem rate is 80% of the rate established by GSA and can vary by location; first and last day travel is reduced to 75% of a full meal day reimbursement in accordance with GSA standards. For 2016, rates in Texas vary from \$41 to \$51 for full day travel and \$31-\$38 for first/last day travel. Registration, airfare, and lodging, when necessary, are paid based on actual expenses; the most reasonable/best rates should be obtained. Any personal vehicle local travel (e.g., investigation scenes, partner/stakeholder meetings, etc.) will be reimbursed at IRS standard mileage rates (2016 = \$0.54/mile). 2 year grant period.	\$0.00	\$8,487.00	\$0.00	\$0.00	\$8,487.00	0
Personnel	Manager	First line supervisor for the Advocate (employee initials SM). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Budget item is 6.6% of the current annual salary of \$ 87,185 plus \$25,254 benefits. 2 year grant period.	\$0.00	\$14,841.00	\$0.00	\$0.00	\$14,841.00	6

Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses (\$5,000 or less per unit)	Incident Based Reporting System IBRS license. License is required by any user of the Department's Records Management System (RMS). The Victim Advocate needs access to the RMS to obtain case reports, research incidents, check status of cases and obtain contact information for victims, their families and witnesses. Annual license fee of \$146. 2 year grant period.	\$0.00	\$292.00	\$0.00	\$0.00	\$292.00	0
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Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Existing personnel time spent on grant project, paid through County budget	Cash Match	\$22,721.00
Training and travel expenses, paid using departmental funds	Cash Match	\$8,487.00
Required software license, paid using departmental funds	Cash Match	\$292.00

Summary Source of Match/GPI:

TOTAL REPORT	CASH MATCH	IN KIND	GPI FEDERAL SHARE	GPI STATE SHARE
\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Personnel	\$126,000.00	\$22,721.00	\$0.00	\$0.00	\$148,721.00
Supplies and Direct Operating Expenses	\$0.00	\$292.00	\$0.00	\$0.00	\$292.00
Travel and Training	\$0.00	\$8,487.00	\$0.00	\$0.00	\$8,487.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$126,000.00	\$31,500.00	\$0.00	\$0.00	\$157,500.00